# **Gafa Auto Connect – Privacy Policy**

Effective Date: July 29, 2025.

#### 1. Introduction

Gafa Auto Connect ("we," "our," or "us") respects your privacy and is committed to protecting the personal information of individuals, students, parents/guardians, instructors, and partners who use our website. This Privacy Policy explains how we collect, use, store, and protect your data.

#### 2. Information We Collect

We may collect the following types of information:

**Registration Information:** Name, date of birth, school type, contact details, address, and selected programs.

**Parent/Guardian Information:** Name, contact information, and signed consent (for minors).

Account Details: Email, username, and password.

**Payment Information:** Payment confirmations for registration and enrollment.

**Usage Data:** Interaction with learning modules, attendance, progress tracking, and assessments.

**Communications:** Chat messages, support tickets, and feedback.

## 3. Collection of Minors' Information

Individuals, Students under the legal age (e.g., under 18 years old) must have **parental/guardian consent** before registration is approved.

The Parent/Guardian Consent Form is required to process underage student data.

We do not knowingly collect information from minors without such consent.

#### 4. How We Use Your Information

We use collected data to:

Process student registrations and payments.

Provide access to learning dashboards and course materials.

Monitor attendance, assessments, and progress.

Issue certificates and manage job placement programs.

Communicate with students, guardians, and instructors.

Improve our platform services and ensure compliance with regulations.

## 5. Sharing of Information

We do **not** sell personal information to third parties.

Information may be shared with:

**Instructors** (for academic management)

**Accreditation/partner institutions** (for certification or job placements)

Regulatory authorities where legally required

#### 6. Data Protection

All personal data is stored securely and protected by encryption and access controls.

We implement industry-standard measures to prevent unauthorized access, alteration, disclosure, or destruction.

## 7. Parental Rights

Parents/Guardians may request access, correction, or deletion of their minor's data by contacting us at **privacy@gafalearn.com**.

Consent can be withdrawn at any time, though this may affect the student's ability to participate.

#### 8. Retention of Data

We retain personal data only as long as necessary to fulfill educational and regulatory requirements.

Certificates and records may be retained for accreditation and verification purposes.

# 9. Third-Party Services

Payment gateways and cloud hosting providers are third-party services that process data under their own privacy policies.

We ensure these services meet data protection standards.

## 10. Changes to this Policy

We may update this Privacy Policy to reflect changes in our practices. Updates will be posted on our website.

## 11. Contact Us

For privacy concerns, contact:

**№** privacy@gafalearn.com